

Locks Heath Infant & Nursery School

Charging Policy



FGB:	Review:
Spring 2 2026	Spring 2 2027

The Governing Body of Locks Heath Infant & Nursery School recognises the valuable contribution that the wide range of educational activities, such as swimming, clubs, visits, theatre groups. can make towards pupil's personal, social and academic education.

The school would not be able to fund many of these activities without asking parents/ carers for a voluntary contribution towards the cost. Individual children will not be placed at a disadvantage by their parent's/carer's inability to make a voluntary contribution.

Locks Heath Infant & Nursery School has adopted the following procedures concerning charging:

SCHOOL ACTIVITIES

Parents/carers will be asked to make a voluntary contribution towards the funding of school activities such as swimming, school trips, theatre presentations in school. The school reserves the right to cancel any activities if voluntary contributions are not received. (With regards to equality, this would involve the entire trip for all children and not just for individuals)

MATERIALS

Parents/carers may be asked to contribute to the cost of materials used in school where children take the finished article home e.g. cookery ingredients, clay, sewing materials. or where there has been a special event e.g. Art.

OTHER

Books

Parents/carers will be asked to make a contribution towards the cost of replacing lost or damaged books. £10.00 for a library book and £5.00 for a reading scheme book, or replace with an exact copy of the book.

If the parent / carer pays the full price for the purchase of a replacement book which has been defaced at home, the defaced book will be offered to the parent/carer.

Damage to other children's property

It is the school policy that children should not bring their own belongings to school unless they are related to the class topic. If children bring their own belongings to school e.g. fitness watches, the school will not accept responsibility for them or replace them in case of loss and damage.

Damage to school property and resources

Parents/carers are not legally required to pay for damage caused by their child to school property. However, Locks Heath Infant & Nursery School has adopted a code of practice for property damaged by inappropriate behaviour. After the child has been spoken to, these procedures will be followed:

- The matter is explained to the parents/carers

- The request for payment is made directly to the parent / carer
- The parent / carer receives a receipt for all payment

Debt Recovery:

There are no charges that require debt recovery for the Infant School. Parents and carers whose child(ren) attend the Nursery provision must adhere to the content of the debt recovery section of the Helpful Information page which can be found on the school's website [HERE](#).

Photographs

Locks Heath Infant & Nursery School has an arrangement for individual and group photographs of the children to be taken at various times throughout the year.

Parents/carers are made aware that they are under no obligation to purchase photographs.

All commission raised from selling school photographs is paid into the official school fund and used to supplement school activities and materials.

Uniform and Miscellaneous items

The school offers to sell to parents/carers book bags and swimming accessories. Parents/carers are under no obligation to purchase these items.

GENERAL

The Governing Body may from time to time, amend the categories of activity for which a charge is made.

Nothing in this statement precludes the Governing Body from inviting parents/carers to make a voluntary contribution towards any activity held in the school.