

# Locks Heath Infant School

## Remote Learning Policy



### **Context:**

This policy is designed to make clear everyone's responsibilities should the school need to close for any reason and as a last resort. Since the COVID-19 outbreak in 2020 and subsequent government guidance, [Providing Remote Education: guidance for schools](#), schools are expected to provide remote learning opportunities for children and families where the school building and site is not accessible.

Schools are expected to have a strong contingency plan in place for remote education provision at their school in the event that individual families, classes, year groups or the whole school are unable to access the school building and site.

If the children are well there is an expectation from the government that parents and carers will continue to support the children accessing the Remote Learning arrangement provided by the school. High quality resources and activities will be scheduled to come to parents via Tapestry so that all the learning is in one place. Parents are encouraged to send examples of learning and work back to the teachers, via Tapestry, so that they can feedback to the children

## The School's Approach to Remote Learning:

The following chart shows how the school intends to maintain the highest possible standards in such circumstances;

Area of consideration:	Locks Heath Infant School's Intent & Plan:
<ul style="list-style-type: none"> <li>use a curriculum sequence that allows access to high-quality online and offline resources and teaching videos and that is linked to the school's curriculum expectations</li> </ul>	<p>We intend to follow our existing curriculum overviews which already include a range of high quality online and offline resources. These will be posted via Tapestry.</p> <p>The Oxford Owl online reading scheme will be used to ensure the children have full and enhanced access to our reading scheme books. Teachers will monitor the progress children make using the resources on this website.</p>
<ul style="list-style-type: none"> <li>give access to high quality remote education resources</li> </ul>	<p>We will use Tapestry and links to high quality videos as our way of sharing teacher input and instructional videos. Parents will be expected to support the children in accessing this resource.</p>
<ul style="list-style-type: none"> <li>select the online tools that will be consistently used across the school in order to allow interaction, assessment and feedback and make sure staff are trained in their use</li> </ul>	<p>Tapestry allows us to share a range of electronic resources, and importantly facilitates interaction, assessment and feedback in both directions.</p> <p>The Oxford Owl online reading scheme will be used to ensure the children have full and enhanced access to our reading scheme books. Teachers will monitor the progress children make using the resources on this website.</p>
<ul style="list-style-type: none"> <li>recognise that younger pupils and some pupils with SEND may not be able to access remote education without adult support and so schools should work with families to deliver a broad and ambitious curriculum</li> </ul>	<p>We are very appreciative of the time and effort that so many parents put in during previous lockdowns and for our remote education plan to be most effective it will need family support from home.</p> <p>With regards the age of our children taken into account, it isn't just a case of leaving the children to it. There will be a tailored approach for children with Educational Health &amp; Care Plans – the class teacher will work with parents and carers, and the school's SENDCo to provide tailored approaches and expectations. This may involve personal calls being made to ensure that the provision is matched to the individual needs of the children.</p>

Area of consideration:	Locks Heath Infant School's Intent & Plan:
<ul style="list-style-type: none"> <li>set assignments so that pupils have meaningful and ambitious work each day in a number of different subjects</li> </ul>	<p>Teachers will plan for children to follow the normal curriculum intent of the school. Expectations and learning experiences / activities will be communicated via Tapestry. Parents and carers are encouraged to upload learning back to Tapestry to enable teachers to re-assess follow up work and learning experiences. Every effort will be made to tailor the next steps for each child and group of children in order to ensure that the work is progressively challenging and engaging.</p> <p>The Oxford Owl online reading scheme will be used to ensure the children have full and enhanced access to our reading scheme books. Teachers will monitor the progress children make using the resources on this website.</p>
<ul style="list-style-type: none"> <li>provide frequent, clear explanations of new content, delivered by a teacher in the school or through high-quality curriculum resources or videos</li> </ul>	<p>Online resources, such as the <a href="#">Oak Academy</a> and <a href="#">BBC Bitesize</a> resources, will be signposted to parents and carers to support the learning expected at home. Teachers will signpost and link other relevant resources to support parents and carers in teaching the children key concepts. This way, parents can access these around their own 'working from home' commitments.</p>

<ul style="list-style-type: none"> <li>gauge how well pupils are progressing through the curriculum, using questions and other suitable tasks and set a clear expectation on how regularly teachers will check work</li> </ul>	<p>Tapestry allows us to track how well pupils are progressing. We anticipate teachers will be able to respond to work on a daily basis, however this may not always be possible. School leaders will investigate alternative staff to monitor Remote Learning should a staff member fall ill themselves or staffing become an issue.</p> <p>The Oxford Owl online reading scheme will be used to ensure the children have full and enhanced access to our reading scheme books. Teachers will monitor the progress children make using the resources on this website.</p>
<ul style="list-style-type: none"> <li>enable teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding</li> </ul>	<p>Once our teachers have checked the learning, they will make adjustments to the next session or sessions – just as they would do in class. Tapestry allows different resources to be shared with different children should that be required.</p> <p>The Oxford Owl online reading scheme will be used to ensure the children have full and enhanced access to our reading scheme books. Teachers will monitor the progress children make using the resources on this website.</p>
<ul style="list-style-type: none"> <li>plan a programme that is of equivalent length to the core teaching pupils would receive in school, ideally including daily contact with teachers</li> </ul>	<p>Our teachers will design a flow of learning opportunities with equivalent length to the core teaching that pupils would have experienced in school.</p> <p>We anticipate teachers will be able to respond to work on a daily basis, however this may not always be possible. Other contact will be via comments on the work, links to high quality teaching videos, general messages and possible use technology to enable recorded sessions where required.</p> <p>Parents and the children will be able to message teachers through Tapestry. Teachers are expected to respond in 'good time' – we recognise that each member of staff will be balancing their work life and family life too!</p> <p>Parents should continue to email the <a href="mailto:adminoffice@locksheath-inf.hants.sch.uk">adminoffice@locksheath-inf.hants.sch.uk</a> for non-urgent and all other queries.</p> <p>For extended periods of school closure, teachers will contact the families of the children by phone and / or consider live sessions with the children.</p> <p>The Oxford Owl online reading scheme will be used to ensure the children have full and enhanced access to our reading scheme books. Teachers will monitor the progress children make using the resources on this website.</p>

### Online Safety:

Parents are reminded about the utmost importance of managing online safety for the children. At this age, we expect that children using online resources are supervised at all times with parents being fully aware of what resources the children are accessing to support their learning should they be learning from home. Please visit our useful E-Safety links [HERE](#) to find out more. As always, please contact the school office to speak to a senior leader if you require further advice.

If a teacher is unwell, then we will expect members of the year team to continue this provision on their behalf. If all teachers in a year group are unwell, SLT will continue this provision. In the event of both of these situations, please be patient, we will communicate our plans with you.

## Appendix 1: Frequently Asked Questions

### How do I access the Remote Learning?

Look out for this via your Tapestry notifications and email alerts if you have them turned on. (We strongly advise you switching Tapestry email alerts on so that you can be kept up to date).

### How much should I be doing with my child at home?

The following is in an ideal situation to mirror the core learning undertaken in school. Please note that this is a guide and we understand that there will be times where you too may be juggling your commitments working at home. Please take breaks throughout the day and ensure that you build in 'down time' where the children can choose their activities and learning through their play, just as they would in school.

Early Years	Year 1	Year 2
Physical Activity / Outdoor learning (90 minutes per day mixed in between the other sessions planned)	Physical Activity / Outdoor learning (60 minutes per day mixed in between the other sessions planned)	Physical Activity (30 minutes per day)
Phonics session (10 minutes per day)	Phonics (20 minutes)	Phonics (20 minutes)
Number session (10 minutes per day)	Maths learning (25 minutes)	Maths learning (45 minutes per day)
Handwriting (10 minutes per day)	English learning (30 minutes) Reading & Writing	English learning (45 minutes per day) Reading & Writing
Story time (20 minutes per day)	Science and topic learning through the child's own interests. This could be asking the children what they want to find out about or make connected with the science or topic areas. (50 minutes)	Science and topic learning through the child's own interests. This could be asking the children what they want to find out about or make connected with the science or topic areas. (40 minutes)
Learning through play. This should be the child choosing what they want to do, it could be connected with the main theme of learning in focus that day / week. (45 minutes)		Handwriting (10 minutes)
3 hours 5 minutes	3 hours 5 minutes	3 hours 5 minutes

### How will the teachers see my child's work and respond to it?

The teachers would like to see examples of the work your child has completed, this is important for assessing and planning the next stage of your child's learning journey. All parents and carers should share their child's work using Tapestry, this can be in photo, text or video format. The teachers will endeavour to read the work and reply as soon as possible. TOP TIP: You might want to take pictures of your child's learning as you go and then take a moment in the evening to upload these in one go.

### What about my child's reading?

As well as the most recent reading books in your child's book bag, please remember that all children have access to the Oxford Reading Owl E-Books. This online portal is designed to allow children access to a wide range of reading books as well as those specific to their reading ability and the learning they have covered in school. The teachers have ensured that the children can access books at their age appropriate level and within their reading ability. The teachers can monitor the children's progress on Oxford Reading Owl remotely while they are learning from home.

### What if my family qualifies for Free School Meals?

If the school is closed for any reason and it is safe to do so, Senior Leaders will work with the catering company to organise delivery of food for families registered for Free School Meals. There will always be separate communications for this.

We do understand that self-isolating or being cut off from school community life can be a real challenge and ask that you do your best to maintain the learning opportunities for your child while they are at home during any school closure. As always, please email the school office on [adminoffice@locksheath-inf.hants.sch.uk](mailto:adminoffice@locksheath-inf.hants.sch.uk) if you have any questions or queries – this email inbox will be monitored closely in the event of a school closure.